

Wilson Grading Guidelines

Daily Grades - 25%

Daily grades include formative assignments that provide feedback of student understanding. Includes: assignments for practice, concept checks, daily assignments, homework, etc.

- There are no retakes or resubmissions for daily grades.
- Each assignment will be counted as one grade in the grade book.
- Late work will be accepted up to 5 days past the due date with a deduction up to 30 points.
- Assignments not turned in will receive the grade of a zero.

Major Grades - 75%

Major grades include summative assessments that show student mastery of standards. Includes: quizzes, tests, projects, essays, performance assessments, etc.

- Each summative assessment will be collected or given on the assigned date and weighted according to the assignment.
 - Quizzes are mid-unit summative assessments that build up to the unit assessment (weighted once).
 - Major assignments include unit assessments/tests, projects, essays, performance assessments, etc. (weighted twice).
- Late work will be accepted up to 5 days past the due date with the following point deductions:
 - 1 day late -10 points
 - 2 days late -15 points
 - 3 days late -20 points
 - 4 days late -25 points
 - 5 days late -30 points
- Only major assignments can be retaken/resubmitted one time for a maximum grade of 80%.
 - Quiz grades will be replaced with the unit assessment grade if mastery is shown.
- It is the student's responsibility to communicate with the teacher that he/she wishes to retake/resubmit a major assessment within one school day of receiving the graded original assessment.
- A student will have 10 school days from receiving the graded original assignment to complete or turn-in the retake option. If the grading period ends before the 10 school days from receiving the graded original assessment, then the student must complete the retake option by the grading period end date.
- The teacher will determine and communicate to the student what learning opportunities will be required before a student can retake/resubmit an assessment. The retake will cover the same material, but may be in a different format.
 - Teacher will document original grade and retake grade in comment section of gradebook.

Student Absences

- It is a student's responsibility to communicate with the teacher the day he/she returns to school to receive make-up work.
- A student will receive a day for every day they are absent plus one to complete and return make-up work, after that date the work will be considered late.
- When a student is absent for 3 or more consecutive days, a parent may request make-up work through the front office.
- Teachers are not required to provide make-up work prior to an absence.

Gradebook Entries

- X = The teacher has elected to exempt the student from that assignment.
- Z = The student has not submitted the assignment, and tentatively it calculates as a zero. The student has up to 5 school days from due date to submit for grading.
- 0 = The student did not turn in the assignment when it was due and it will no longer be accepted.